

# Dayton Development Task Force

## 2024 Façade Improvement Grant Program

### WHAT IS THE PURPOSE OF THE PROGRAM?

The Dayton Development Task Force (DDTF) established this program to stimulate investment in downtown Dayton. The goal is to assist with visible improvements to the front façades of buildings downtown, in keeping with downtown's historic character.

### WHAT BUILDINGS ARE ELIGIBLE?

To be eligible, buildings must be non-residential and be located in Dayton's downtown district, between the Touchet River and the Patit Road turnoff, and between East Clay Street and East Commercial Street. Priority will be given to buildings facing Main Street. Funds will only be provided for improvements to front facades facing the street.

Total funding is limited each year, so some otherwise eligible projects may not be funded.

### WHO IS ELIGIBLE?

Grants may be awarded to owners of eligible buildings or to owners of businesses operating in eligible buildings. Building or business owners with multiple eligible buildings may receive a separate grant for each building.

### WHAT TYPES OF IMPROVEMENTS ARE ELIGIBLE?

Improvement expenses may include design, repair, replacement of windows, painting, restoration of historic features, signage, and addition or replacement of awnings. Other improvements may be considered on a case-by-case basis. Grants are only available for future improvements and will not be awarded for work already started or already completed. Improvements must be completed by a contractor licensed in Washington. For projects to be completed by the building owner or other non-contractor, grants may be awarded for materials and supplies only.

### WHAT ARE FUNDING LIMITS?

Façade grant funds may cover up to 100% of the cost of improvements, up to \$10,000. Depending on funding availability, improvement projects exceeding \$10,000 may be considered, with grant funds covering no more than 50% of the costs exceeding \$10,000. (For

example, a grant for a \$15,000 project could not exceed \$12,500.) Maximum grant amount is \$20,000. These limits apply to each individual building. Once the maximum grant amount is reached, a building is ineligible for additional grant funds for the following five calendar years.

#### WHAT ARE OTHER PROJECT REQUIREMENTS?

Prior to application submittal, the applicant should check with the Building and Planning Dept. to determine if a building permit is required. If the building is within the Downtown Dayton Historic District, applicant should check with the City to determine if a Certificate of Appropriateness is required for the project.

Since each proposed project is expected to enhance the historic look of downtown Dayton, DDTF reserves the right to approve specific design elements and colors for funded projects.

#### WHAT ARE THE DEADLINES FOR THE PROGRAM?

DDTF will begin accepting Façade Grant applications March 1, 2024. Submittal deadline is April 30, 2024. Projects must be completed no later than Nov. 30, 2024.

#### WHAT ARE APPLICATION REQUIREMENTS?

Building or business owner must complete the Grant Application Form and submit it no later than April 30, 2024. Attached to the application should be a formal bid for labor and materials from a licensed Washington contractor. Bid should include contractor's name, address, and license number, along with a list of materials and estimate of hours to complete the project. If applicant is a business owner tenant, the application must also be signed by the building owner.

Applications may be mailed or delivered in-person to the Dayton Chamber of Commerce office at 202 E. Main St. in Dayton, or emailed to [chamber@historicdayton.com](mailto:chamber@historicdayton.com). If you have questions or need more information, call the Dayton Chamber of Commerce office at 509-382-4825.

#### HOW ARE FUNDS PAID?

Once the project is completed, the grant recipient will submit invoices from the contractor(s) for review, along with before and after photos. Once invoices are reviewed and approved, DDTF will submit a check to the grant recipient for the amount invoiced or the amount of the approved grant, whichever is less.